



# Arlington High School

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4825 N. Arlington Avenue  
Indianapolis, Indiana 46226  
(317)226-2345

May 11, 2007

To Whom It May Concern:

As Campus Administrator of Arlington High School, I am pleased to write this letter of support for J. Beard Management and Jimmy Beard. Over the past four years he has directed the twenty-five-plus million dollar renovation of the Arlington High School Campus. His leadership has been visible. Mr. Beard has worked constantly on behalf of this project to see that it has finished in a timely and quality manner.

The leadership style of J. Beard Management has been to become our partner in the school setting. Working in an occupied building takes much coordination and flexibility on the part of everyone involved. J. Beard has maintained the needs of our building, while moving the project forward. The company understands the dynamics of our work environment to mesh needs of the contractors and the school into an effective renovation.

This is the second project that J Beard has completed for Arlington High School. J. Beard managed the construction of our competition gym and the addition of a foreign language laboratory ten years ago. The new gymnasium is a showcase for all who visit and the digital language laboratory was the first and only one of its kind in the state for many years.

Giving back to his community is very important to Jimmy Beard. He hired two of our students to work with the gym and laboratory projects. Both of these students graduated college; one is an architect and the other is a city planner in New York. Currently he and his company are serving as mentors to the Our Kids (OK) program in conjunction with the Indianapolis Marion County Police Department. He has shown the OK students how to build as they are building a center for their program.

It is with complete confidence that I recommend J. Beard and his company as partners in your construction needs.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jacqueline S. Greenwood', written in a cursive style.

Dr. Jacqueline S. Greenwood,  
Campus Administrator



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May 11, 2007

To Whom It May Concern:

It is with pleasure and sincerity that I write this letter in support of Paul Martin, Construction Superintendent for J. Beard. Paul has been the Construction Superintendent for the past four years on the multi-million dollar renovation of Arlington High School. During this time he has shown himself to be a dedicated and detail-oriented leader.

Going above and beyond the call of duty to help make this project flow well, is the best way to describe the leadership of Paul Martin. In emergency situations, Paul Martin could be seen with a screwdriver or a broom helping the renovation process move forward. He could also be strict to make the work environment safe for both the school staff and students as well as for all of the workmen in his care.

As a result of his conscientious efforts to be a team player in the Arlington High School renovation project, Paul Martin is considered a valued member of the Arlington family. He understands well the issues surrounding working in an occupied school. He has worked diligently to safeguard the interest of the contractors while understanding that the children's education and safety are never compromised.

It is my belief that Paul Martin from J Beard Management will work honorably and conscientiously for your project.

Sincerely,

A handwritten signature in black ink, appearing to read 'Sandra Robinson Fields'. The signature is fluid and cursive, written over a horizontal line.

Sandra Robinson Fields  
Assistant Campus Administrator  
Buildings and Grounds